



State of Arizona Board of Chiropractic Examiners

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Executive Director

Reinstatement Requirements

Enclosed is the reinstatement application you requested. Please review the following instructions before you complete the application.

Reinstatement of License from Administrative Suspension

- You must answer all questions on the application.
- You must have your signature notarized.
- You must have verifications of licensure in good standing sent directly from all jurisdictions in which you hold or have held a license.
- You must provide documentation of having completed 12 hours of qualifying continuing education for each year of suspension.
- You must complete the enclosed "Statement of Citizenship and Alien Status for State Public Benefits" form and attach a copy of the appropriate document from the enclosed "Evidence of U.S. Citizenship, U.S. National Status, or Alien Status" list.
- If your license was suspended more than 2 years ago, you cannot reinstate and must apply as a new candidate.
- Do not enclose any money. Once the Board approves your reinstatement application, you will be sent notification of the amount required for reinstatement of your license.

Reinstatement from Retired Status

- You must answer all questions on the application.
- You must have your signature notarized.
- You must have verifications of licensure in good standing sent directly from all jurisdictions in which you hold or have held a license.
- You must provide documentation of having completed 12 hours of qualifying continuing education if your license has been on retirement status for one year and 24 hours of qualifying continuing education if your license has been on retirement status for two or more years.
- You must provide documentation of successful completion of the SPEC examination. Your transcript must be sent directly from NBCE.
- You must complete the enclosed "Statement of Citizenship and Alien Status for State Public Benefits" form and attach a copy of the appropriate document from the enclosed "Evidence of U.S. Citizenship, U.S. National Status, or Alien Status" list.
- Do not enclose any money. Once the Board accepts your reinstatement application, you will be sent written notification of the amount required for reinstatement of your license.

Please contact our office if you have any questions.

8. List any healthcare profession you are, or have been licensed or certified to practice and the state or jurisdiction. For each, provide verification of good standing, submitted directly from the licensing state. You may use copies of the enclosed form or each state may submit its own form.

_____ / _____ / _____ / _____

9. Attach documentation of completing the required continuing education pursuant to ARS §32-931.
 12 hours (one year) 24 hours (two years)

10. Are you under investigation by any licensing Board? Yes No

11. Since you last applied for renewal of your license, has any formal sanction been taken against your license, for reasons other than failure to pay renewal fees? If yes, provide the Board with copies of the disciplinary action. These copies must be sent directly to us from the issuing agency.

Yes No

12. In the last 12 months, have you been arrested, charged with, indicted for, or under investigation for a misdemeanor or felony, requiring resolution in the courts? If yes, provide the Board with a copy of the police report. The copy must be sent directly to us from the issuing agency.

Yes No

13. Since you last applied for renewal of your license, have you entered into a plea agreement or been convicted of a misdemeanor or felony? If yes, provide the Board with copies of the police report and court record of the conviction. These copies must be sent directly to us from the issuing agency.

Yes No

Applicant's signature:

State of _____

County _____

Subscribed and sworn before me this _____ day of _____, _____

Notary Signature _____

My commission expires _____

ARIZONA STATEMENT OF CITIZENSHIP
AND ALIEN STATUS FOR STATE PUBLIC BENEFITS
Professional License and Commercial License
Arizona State Board of Chiropractic Examiners

Title IV of the federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (the "Act"), 8 U.S.C. § 1621, provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), nonimmigrants, and certain aliens paroled into the United States are eligible to receive state, or local public benefits. With certain exceptions, a professional license and commercial license issued by a State agency is a State public benefit.

Arizona Revised Statutes § 1-501 requires, in general, that a person applying for a license must submit documentation to the licensing agency that satisfactorily demonstrates that the applicant is lawfully present in the United States.

Directions: All applicants must complete Sections I, II, and IV. Applicants who are not U.S. citizens or nationals must also complete Section III. Submit this completed form and a copy of one or more document(s) from the attached "Evidence of U.S. Citizenship, U.S. National Status, or Alien Status" with your application for license or renewal.

SECTION I – APPLICANT INFORMATION

APPLICANT'S NAME (Print or type) _____ DATE _____

TYPE OF APPLICATION (Check one) INITIAL APPLICATION RENEWAL

SECTION II – CITIZENSHIP OR NATIONAL STATUS DECLARATION

Are you a citizen or national of the United States? Yes No

If **Yes**, indicate place of birth:

City _____ State (or equivalent) _____ Country or Territory _____

- If you answered **Yes**,
- 1) Attach a legible copy of a document from List A (attached)
Name of document _____
 - 2) Go to Section IV.

If you answered **No**, you must complete Section III and IV.

SECTION III – ALIEN STATUS DECLARATION

To be completed by applicants who are not citizens or nationals of the United States. Please indicate alien status by checking the appropriate box. Attach a legible copy of a document from List B (Attached) or other document as evidence of your status. Name of document provided _____

Qualified Alien Status (8 U.S.C.§§ 1621(a)(1),-1641(b) and (c))

- 1. An alien lawfully admitted for permanent residence under the Immigration and Nationality Act (INA)
- 2. An alien who is granted asylum under Section 208 of the INA.
- 3. A refugee admitted to the United States under Section 207 of the INA.

- 4. An alien paroled into the United States for at least one year under Section 212(d)(5) of the INA.
- 5. An alien whose deportation is being withheld under Section 243(h) of the INA.
- 6. An alien granted conditional entry under Section 203(a)(7) of the INA as in effect prior to April 1, 1980.
- 7. An alien who is a Cuban/Haitian entrant (as defined in Section 501(e) of the Refugee Education Assistance Act of 1980).
- 8. An alien who has, or whose child or child's parent is a "battered alien" or an alien subject to extreme cruelty in the United States.

Nonimmigrant Status (8 U.S.C. § 1621(a)(2))

- 9. A nonimmigrant under the Immigration and Nationality Act [8 U.S.C § 1101 et seq.] Nonimmigrants are persons who have temporary status for a specific purpose. See 8 U.S.C § 1101(a)(15).

Alien Paroled into the United States For Less Than One Year (8 U.S.C. § 1621(a)(3))

- 10. An alien paroled into the United States for less than one year under Section 212(d)(5) of the INA

Other Persons (8 U.S.C § 1621(c)(2)(A) and (C))

- 11. A nonimmigrant whose visa for entry is related to employment in the United States, or
- 12. A citizen of a freely associated state, if section 141 of the applicable compact of free association approved in Public Law 99-239 or 99-658 (or a successor provision) is in effect [Freely Associated States include the Republic of the Marshall Islands, Republic of Palau and the Federate States of Micronesia, 48 U.S.C. § 1901 *et seq.*];
- 13. A foreign national not physically present in the United States.

Otherwise Lawfully Present (A.R.S. § 1-501)

- 14. A person not described in categories 1-13 who is otherwise lawfully present in the United States. **PLEASE NOTE: The federal Personal Responsibility and Work Opportunity Reconciliation Act may make persons who fall into this category ineligible for licensure. See 8 U.S.C. § 1621(a).**

SECTION IV - DECLARATION

All applicants must complete this section.

I declare under penalty of perjury under the laws of the state of Arizona that the answers I have given are true and correct to the best of my knowledge.

 APPLICANT'S SIGNATURE

 TODAY'S DATE

Attachment: Evidence of U.S. Citizenship, U.S. National Status, or Alien Status, Lists A and B

EVIDENCE OF U.S. CITIZENSHIP, U.S NATIONAL STATUS, OR ALIEN STATUS

LIST A: U.S. CITIZEN OR U.S. NATIONAL

Note: In this List, the term "Service" refers to the U.S. Citizenship and Immigration Service, formerly, the U.S. Immigration and Naturalization Service (INS).

Evidence showing U.S. citizen or U.S. national status includes the following:

1. **Primary Evidence:**

- a. A birth certificate showing birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction);
- b. United States passport;
- c. Report of birth abroad of a U.S. citizen (FS-240) (issued by the Department of State to U.S. citizens);
- d. Certificate of Birth (FS-545) (issued by a foreign service post) or Certification of Report of Birth (DS-1350), copies of which are available from the Department of State;
- e. Form N-561, Certificate of Citizenship;
- f. Form I-197, United States Citizen Identification Card (issued by the Service until April 7, 1983 to U.S. citizens living near the Canadian or Mexican border who needed it for frequent border crossings) (formerly Form I-179, last issued in February 1974);
- g. Form I-873 (or prior versions), Northern Marianas Card (issued by the Service to a collectively naturalized U.S. citizen who was born in the Northern Mariana Islands before November 3, 1986);
- h. Statement provided by a U.S. consular official certifying that the individual is a U.S. citizen (given to an individual born outside the United States who derives citizenship through a parent but does not have an FS-240, FS-545, or DS-1350); or
- i. Form I-872 (or prior versions), American Indian Card with a classification code "KIC" and a statement on the back identifying the bearer as a U.S. citizen (issued by the Service to U.S. citizen members of the Texas Band of Kickapoos living near the U.S./Mexican border).

2. **Secondary Evidence**

If the applicant cannot present one of the documents listed in (1) above, the following may be relied upon to establish U.S. citizenship or U.S. national status:

- a. Religious record recorded in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction) within three 3 months after birth showing that the birth occurred in such jurisdiction and the date of birth or the individual's age at the time the record was made;
- b. Evidence of civil service employment by the U.S. government before June 1, 1976;
- c. Early school records (preferably from the first school) showing the date of admission to the school, the applicant's date and U.S. place of birth, and the name(s) and place(s) of birth of the applicant's parents(s);
- d. Census record showing name, U.S. nationality or a U.S. place of birth, and applicant's date of birth or age;
- e. Adoption finalization papers showing the applicant's name and place of birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after

January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction), or, when the adoption is not finalized and the state or other U.S. jurisdiction listed above will not release a birth certificate prior to final adoption, a statement from a State-or jurisdiction-approved adoption agency showing the applicant's name and place of birth in one of such jurisdictions, and stating that the source of the information is an original birth certificate;

- f. Any other document that establishes a U.S. place of birth or otherwise indicates U.S. nationality (e.g., a contemporaneous hospital record of birth in that hospital in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction));

3. Collective Naturalization

If the applicant cannot present one of the documents listed in (1) or (2) above, the following will establish U.S. citizenship for collectively naturalized individuals:

Puerto Rico:

- Evidence of birth in Puerto Rico on or after April 11, 1899 and the applicant's statement that he or she was residing in the U.S., a U.S. possession or Puerto Rico on January 13, 1941; or
- Evidence that the applicant was a Puerto Rican citizen and the applicant's statement that he or she was residing in Puerto Rico on March 1, 1917 and that he or she did not take an oath of allegiance to Spain.

U.S. Virgin Islands:

- Evidence of birth in the U.S. Virgin Islands, and the applicant's statement of residence in the U.S., a U.S. possession or the U.S. Virgin Islands on February 25, 1927;
- The applicant's statement indicating resident in the U.S. Virgin Islands as a Danish citizen on January 17, 1917 and residence in the U.S., a U.S. possession or the U.S. Virgin Islands on February 25, 1927, and that he or she did not make a declaration to maintain Danish citizenship; or
- Evidence of birth in the U.S. Virgin Islands and the applicant's statement indicating residence in the U.S., a U.S. possession or territory or the Canal Zone on June 28, 1932.

Northern Mariana Islands (NMI) (formerly part of the Trust Territory of the Pacific Islands (TTPI)):

- Evidence of birth in the NMI, TTPI citizenship and residence in the NMI, the U.S., or a U.S. territory or possession on November 3, 1986 (NMI local time) and the applicant's statement that he or she did not owe allegiance to a foreign state on November 4, 1986 (NMI local time);
- Evidence of TTPI citizenship, continuous residence in the NMI since before November 3, 1981 (NMI local time), voter registration prior to January 1, 1975 and the applicant's statement that he or she did not owe allegiance to a foreign state on November 4, 1986 (NMI local time); or
- Evidence of continuous domicile in the NMI since before January 1, 1974 and the applicant's statement that he or she did not owe allegiance to a foreign state on November 4, 1986 (NMI local time). Note: If a person entered the NMI as a nonimmigrant and lived in the NMI since January 1, 1974, this does not constitute continuous domicile and the individual is not a U.S. citizen.

4. Derivative Citizenship

If the applicant cannot present one of the documents listed in 1 or 2 above, the following may be used to make a determination of derivative U.S. citizenship:

Applicant born abroad to two U.S. citizen parents:

Evidence of the U.S. citizenship of the parents and the relationship of the applicant to the parents, and evidence that at least one parent resided in the U.S. or an outlying possession prior to the applicant's birth.

Applicant born abroad to a U.S. citizen parent and a U.S. non-citizen national parent:

Evidence that one parent is a U.S. citizen and that the other is a U.S. non-citizen national, evidence of the relationship of the applicant to the U.S. citizen parent, and evidence that the U.S. citizen parent resided in the U.S., a U.S. possession, American Samoa or Swain's Island for a period of at least one year prior to the applicant's birth.

Applicant born out of wedlock abroad to a U.S. citizen mother: - Evidence of the U.S. citizenship of the mother, evidence of the relationship to the applicant and, for births on or before December 24, 1952, evidence that the mother resided in the U.S. prior to the applicant's birth or, for births after December 24, 1952, evidence that the mother had resided, prior to the child's birth, in the U.S. or a U.S. possession for a period of one year.

Applicant born in the Canal Zone or the Republic of Panama:

- A birth certificate showing birth in the Canal Zone on or after February 26, 1904 and before October 1, 1979 and evidence that one parent was a U.S. citizen at the time of the applicant's birth; or
- A birth certificate showing birth in the Republic of Panama on or after February 26, 1904 and before October 1, 1979 and evidence that at least one parent was a U.S. citizen and employed by the U.S. government or the Panama Railroad Company or its successor in title.

In all other situations in which an applicant claims to have a U.S. citizen parent and an alien parent, or claims to fall within one of the above categories, but is unable to present the listed documentation:

- If the applicant is in the U.S., the applicant should contact the local U.S. Citizenship and Immigration Service office for determination of U.S. citizenship;
- If the applicant is outside the U.S., the applicant should contact the State Department for a U.S. citizenship determination.

5. Adoption of Foreign-Born Child by U.S. Citizen

- If the birth certificate shows a foreign place of birth and the applicant cannot be determined to be a naturalized citizen under any of the above criteria, obtain other evidence of U.S. citizenship;
- Because foreign-born adopted children do not automatically acquire U.S. citizenship by virtue of adoption by U.S. citizens, the applicant should contact the local U.S. Citizenship and Immigration Service office for a determination of U.S. citizenship, if the applicant provides no evidence of U.S. citizenship.

6. U.S. Citizenship By Marriage

A woman acquired U.S. citizenship through marriage to a U.S. citizen before September 22, 1922. Provide evidence of U.S. citizenship of the husband, and evidence showing the marriage occurred before September 22, 1922.

Note: If the husband was an alien at the time of the marriage, and became naturalized before September 22, 1922, the wife also acquired naturalized citizenship. If the marriage terminated, the wife maintained her U.S. citizenship if she was residing in the U.S. at that time and continued to reside in the U.S.

LIST B: QUALIFIED ALIENS, NONIMMIGRANTS, AND ALIENS PAROLED INTO U.S. FOR LESS THAN ONE YEAR

The documents listed below that are registration documents are indicated with an asterisk (*).

1. Qualified Aliens

Evidence of Qualified Alien status includes the following:

Alien Lawfully Admitted for Permanent Residence

Form I-551* (Alien Registration Receipt Card, commonly known as a "green card"); or

Unexpired Temporary I-551 stamp in foreign passport or on *I Form I-94.

Asylee

Form I-94* annotated with stamp showing grant of asylum under section 208 of the INA;

Form I-688B* (Employment Authorization Card) annotated "274a.12(a)(5)";

Form I-766* (Employment Authorization Document) annotated "A5";

Grant letter from the Asylum Office of the U.S. Citizenship and Immigration Service; or

Order of an immigration judge granting asylum.

Refugee

Form I-94* annotated with stamp showing admission under § 207 of the INA;

Form I-688B* (Employment Authorization Card) annotated "274a.12(a)(3)"; or

Form I-766* (Employment Authorization Document) annotated "A3"

Alien Paroled Into the U.S. for a Least One Year

Form I-94* with stamp showing admission for at least one year under section 212(d)(5) of the INA. (Applicant cannot aggregate periods of admission for less than one year to meet the one-year requirement.)

Alien Whose Deportation or Removal Was Withheld

Form I-688B* (Employment Authorization Card) annotated "274a.12(a)(10)";

Form I-766* (Employment Authorization Document) annotated "A10"; or

Order from an immigration judge showing deportation withheld under §243(h) of the INA as in effect prior to April 1, 1997, or removal withheld under § 241(b)(3) of the INA.

Alien Granted Conditional Entry

Form I-94* with stamp showing admission under §203(a)(7) of the INA;

Form I-688B* (Employment Authorization Card) annotated "274a.12(a)(3)"; or

Form I-766* (Employment Authorization Document) annotated "A3."

Cuban/Haitian Entrant

Form I-551* (Alien Registration Receipt Card, commonly known as a "green card") with the code CU6, CU7, or CH6;

Unexpired temporary I-551 stamp in foreign passport or on Form I-94* with the code CU6 or CU7; or

Form I-94 with stamp showing parole as "Cuba/Haitian Entrant" under Section 212(d)(5) of the INA.

Alien Who Has Been Declared a Battered Alien or Alien Subjected to Extreme Cruelty

U.S. Citizenship and Immigration Service petition and supporting documentation

2. Nonimmigrant

Evidence of "Nonimmigrant" status includes the following:

Form I-94* with stamp showing authorized admission as nonimmigrant

3. Alien Paroled into U.S. for Less than One Year

Evidence includes:

Form I-94* with stamp showing admission for less than one year under section 212(d)(5) of the INA