



State of Arizona Board of Chiropractic Examiners

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Continuing Education Requirements

In order to receive credit for chiropractic continuing education toward license renewal in the State of Arizona, a continuing education course must meet the following criteria:

A. The course must be taught by faculty of an *accredited college or university;

OR

The course must be sponsored by an *accredited college or university;

OR

The course must have been approved by the State of Arizona, Board of Chiropractic Examiners. If the course has been approved by the Board, it will have an approval number that begins with the letters “azce”.

B. The course instruction must be on one or more of the following fourteen subjects: Anatomy, Physiology, Pathology, Bacteriology, Symptomatology, Diagnosis, including physical, clinical, x-ray and laboratory subjects, Chiropractic Orthopedics, Principles of Chiropractic and Adjusting (this includes record keeping), Neurology, Chemistry including biochemistry and nutrition, Public Health and Hygiene (this includes personal boundaries), Chiropractic Spinal Analysis, Acupuncture, Physiotherapy.

C. The continuing education credit can be earned through programmed learning, such as on-line programs, only if the course is a post-graduate course offered by an accredited college or university.

D. A Maximum of 6 hours of continuing education credit can be earned by teaching a post graduate course as faculty of a college or university accredited by the Council on Chiropractic Education.

E. A minimum of 12 hours of continuing education is required for each Calendar year, January 1 through December 31. You do not need to report more than 12 hours of qualifying continuing education to the Board.

F. Each hour of continuing education must be comprised of 60 minutes of instruction, to include programmed learning.

*Accredited college or university means accredited by or has status with the council on chiropractic education or accredited by an accrediting agency recognized by the U.S. department of education or the council on post-secondary education.

REPORTING CONTINUING EDUCATION COMPLIANCE

When reporting your continuing education compliance, you must document the following information:

A. The name of the accredited college or university for which the instructor is a faculty member. The instructor's name should also be documented. The name of any other facility, association, person or sponsor cannot be accepted in lieu of this information;

OR

The name of the accredited college or university that sponsored the course.

The name of any other facility, association, person or sponsor cannot be accepted in lieu of this information;

OR

The Board approval number for the course. The Board will only issue an approval number if the course did not meet the above criteria and the course sponsor applied to the Board for separate approval. If the Board has issued an approval number, that number will begin with the letters "azce" and can be obtained by contacting the course sponsor or instructor if it does not appear on your certificate of course completion.

B. The number of qualifying continuing education hours you completed, up to the 12 hours. Please do not report more than the twelve hours of qualifying continuing education that are required by law.

C. Identify which of the following subjects that were taught during that 12 hours: You do not need to list the subject more than once. Please do not list the name of the course instead of the subject. The name of the course may not satisfy this requirement.

Anatomy

Physiology

Pathology

Bacteriology

Symptomatology

Diagnosis, including physical, clinical, x-ray and laboratory subjects

Chiropractic Orthopedics

Principles of Chiropractic and Adjusting (this includes record keeping)

Neurology

Chemistry including biochemistry and nutrition

Public Health and Hygiene (this includes personal boundaries)

Chiropractic Spinal Analysis

Acupuncture

Physiotherapy

- D. List the date(s) you took the course, to include the day, month and year.**
Please do not list dates in excess of the 12 hours of required course participation.
As an example, if you took a course over a series of six weekends, but completed 12 hours of required continuing education during two days, just list the two days.
- E. If you are asked whether or not you completed the required continuing education for a calendar year, answer yes or no.** Please do not leave the question blank, answer “N/A”, use a check mark or any other response.
- F. You must retain certification/documentation of continuing education compliance that meets the requirements stated above for a minimum of five years. The Board does not receive those records or retain them in your licensing file.**